



## **CITY OF BRAWLEY**

### **JOB ANNOUNCEMENT**

**DEPARTMENT:** Parks & Recreation

**POSITION:** Sports Specialist

**SALARY:** \$10.25/hour

**EXAM TYPE:** TBA

**DUTIES:** See job description

**MINIMUM  
QUALIFICATIONS:** See job description

**APPLY TO:** Submit your application to:  
Personnel – City Administration Offices  
383 Main Street  
Brawley, CA 92227  
(760) 351-3057

**APPLY BY:** June 27, 2016  
(Posted 06/23/2016)

## **CITY OF BRAWLEY**

**CLASS TITLE:** Sports Specialist – Parks and Recreation Department

**BASIC FUNCTION:**

Under the supervision of the Recreation Supervisor, the sports specialist is responsible for the overall supervision of their program areas which includes supervising specific programs, the facility and staff.

**RESPRESENTATIVE DUTIES**

- May be required to act as a coach a youth sports team
- May be required to act as an umpire or scorekeeper for different sporting events
- Enforces all department and/or league rules
- Required to set out all equipment needed for that particular sporting event
- Required to make sure all equipment is accounted for an working properly
- May be required to answer and rule on all protests or problems
- Required to put all equipment in its designated area after games
- Required to turn on and off lights at game site
- Clcars routine and disciplinary problems with the Recreation Supervisor
- Provides program feedback and reports as required
- Enforces rules

**OTHER DUTIES:**

Perform related duties as assigned

**KNOWLEDGE AND ABILITIES**

- Knowledge of implementing sports activities
- Knowledge of rules in basketball, soccer, softball, etc.
- Ability to supervise other employees in a fair and courteous manner
- Ability to control large groups of children and adults
- Ability to have excellent organizational skills
- Ability to be punctual and dependable
- Ability to reccive and carry out instructions
- Ability to work irregular hours, including weekends, evenings, and holidays

**EDUCATION AND EXPERIENCE**

- 18 years of age and high school graduate
- Prior experience in supervising children and adults
- Prior experience as a scorekeeper, referee, or umpire preferred
- First Aide/CPR preferred but not required

## **WORKING CONDITIONS**

### **ENVIRONMENT**

- Required to work either indoors or outdoors depending on the season
- Required to work in cold or extreme heat depending on the season

### **PHYSICAL DEMANDS**

- Required to stand or walk for extended periods
- Required to interact with a variety of people
- May be required to bend, stoop, kneel, crawl or crouch
- May occasionally lift and/or move up to 15 pounds